

Physiotherapy Assistant Opportunity

Job Summary: We are seeking a dedicated and compassionate Physiotherapy Assistant to support our clinic's physiotherapists in providing excellent patient care. The successful candidate will assist with patient treatments, manage administrative tasks, and contribute to the overall smooth operation of the clinic. This role requires a strong understanding of physiotherapy practices, excellent interpersonal skills, and a commitment to enhancing patient experiences.

Key Responsibilities:

Patient Care:

- Assist physiotherapists with patient assessments and treatments, ensuring all activities align with prescribed care plans.
- Prepare treatment areas and equipment for therapy sessions.
- Monitor patients during treatments, providing support and encouragement.
- Guide patients through prescribed exercises, ensuring proper technique and safety.

Administrative Support:

- Maintain accurate and detailed patient records, ensuring confidentiality and compliance with data protection regulations.

- Schedule patient appointments and manage the clinic's calendar.
- Handle patient inquiries, both in-person and over the phone, providing information and addressing concerns.
- Process billing and insurance claims, ensuring accuracy and timeliness.

Clinic Operations:

- Ensure treatment areas and equipment are clean, well-maintained, and comply with health and safety standards.
- Assist with inventory management, ordering supplies as needed.
- Support the implementation of clinic policies and procedures.

Patient Experience:

- Foster a welcoming and supportive environment for patients.
- Collect and manage patient feedback, suggesting improvements to enhance patient satisfaction.
- Assist with patient education, providing information on exercises and treatment plans as directed by physiotherapists.

Professional Development:

- Participate in ongoing training and development activities to enhance skills and knowledge.
- Attend team meetings and contribute to discussions on improving clinic operations and patient care.
- Stay up-to-date with developments in physiotherapy and related healthcare fields.

Collaboration:

- Work collaboratively with physiotherapists, administrative staff, and other healthcare professionals to ensure cohesive patient care.
- Support a positive and cooperative team environment, contributing to the clinic's overall success.

Salary Range: GBP 24,500 to GBP 25,960 annually.